

Town of Merrill Community Center Rental Fee Schedule

Town of Merrill Resident: \$150/day/event
Town of Merrill Resident Security Deposit: \$150

Non-Resident Fee: \$200/day/event
Non-Resident Security Deposit: \$200

Wedding - Town of Merrill Resident: \$350
Wedding - Town of Merrill Resident Security Deposit: \$400

Wedding - Non-Resident Fee: \$400
Wedding - Non-Resident Security Deposit: \$400

**If the facility is rented for a wedding, it may be rented the day before/after at the following rates, regardless of residency. If you intend to clean the facility the day after the event, you must indicate rental of that day in advance. If it is not rented in advance, you must clean the day of your event.

Day prior - 5 pm until Midnight: \$75
Day after - 7 am until Noon: \$50

Corporate Gathering/Fundraising Benefit/Seminar/Expo: \$400
Corporate Gathering/Fundraising Benefit/Seminar/Expo Security Deposit: \$400

Meetings/Bridal or Baby Showers: \$75 Rental Fee/ \$75 Security Deposit

*4-Hour Rental

*Less than 50 people

***Use of Microphone/Sound System requires separate agreement and \$500 Security Deposit. Request agreement from Clerk.

If a reservation is made more than a year in advance of an event, only the amount of the Security Deposit is due at the time the rental agreement is received. The Rental Fee must be paid in full no later than 6 months prior to the event, or the date will be released.

Rates are subject to change and review by the Merrill Town Board. The Town Board has final approval on all applications submitted. The Town of Merrill reserves the right to check attendance/events.

Rental dates are not guaranteed until full payment, including event fee and security deposit, indemnification agreement, and rental agreement have been received. The community center is rented on a first-come, first-served basis. Neither a phone call nor incomplete paperwork will "hold" the date. All fees must be included with signed agreement. Please make checks payable to: Town of Merrill